

Information retrieved by:

Name	Department	Time	Rate	Cost
			X \$15.00/hr	
			X \$15.00/hr	
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			X \$15.00/hr	

FEE SCHEDULE

	Minutes/Hours	x Rate	= Cost
Search/Retrieval Time There is no retrieval charge for records retrieved and copied within 1/2 hour or less.	0.00	\$ 15.00	0.00
Copies There is no charge for copies of records if the total number of pages responsive to the FOIA Request is 10 pages or less. **If an electronic version of a record is available, and the requestor elects to receive the record electronically, then there will be no charge for copies.	Number or Pages	Unit Price	
Black and White Paper records/standard reports 8.5x11		\$0.10/page	0.00
Color Paper Records/standard reports 8.5x11		\$0.50/page	0.00
Standard maps/plots up to 11" x 17" black and white		\$0.50/each	0.00
Standard maps/plots up to 11" x 17" color		\$1.00/each	0.00
Standard maps/plots larger than 11"x 17"		\$5.00/each	0.00
Microfiche/microfilm copies		\$0.10/each	0.00
CD/DVD		\$1.00/each	0.00
Flash Drive		12.00/each	0.00
TOTAL COST			0.00

**Please note that if the requested records are not in an electronic format, and our office agrees to transfer the documents to an electronic format, then there will be a charge for the staff time required to transfer the documents to an electronic format.

Information reviewed by: _____
Date Information provided to requestor: _____